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Newsletter – 24.05.2018

Dear Parents/Carers,

Dragon Club is an extended service provided by St Georges School to cater for the modern day family that require childcare beyond the times of ordinary schooling. If you would like your child to attend please do not hesitate to get in touch. We will be issuing a newsletter every half term like this one with important updates, news, and activity timetable information so you know exactly what is on offer for the children whilst at Dragon Club! Any child is welcome – if you or your children like the look of any activities we offer please feel free to submit an application form and booking form and get them involved.

WE NOW ACCEPT CHILDREN BETWEEN THE AGES OF 3-11 (F1-YR6)

Holiday Club – Half Term 29th May – 1st June 2018 – Crazy Craft Club

The Holiday Club service we operate has become increasingly popular. We encourage early booking to avoid disappointment and remind parents that the Holiday Club service is not only open for students of St Georges, but open to children across Merseyside needing a place to have fun during the school holidays. This half term we have created a variety of cross curricular activities based around the theme of craft, with a World Cup football camp running alongside which is included in the price. Club runs in the holidays from 7.45AM-5.50PM and all the children need to bring is a packed lunch as breakfast, snacks and refreshments are provided throughout the day. Deposits and full payment for childcare is required before the holiday club commences next week.

Holiday Club will be held on Lower Site (St Georges Road) and we encourage parents to send children in clothes they do not mind getting messy, as the activities we do can often be messy – but that is part of the FUN! Also if participating in any sports clubs we ask children attend in sports clothing including trainers. We ask all clothing and belongings are labelled with the child's name and request that personal items, such as toys and electronic devices are left at home and not used in club.

Please be mindful when preparing packed lunch that we do not allow children to consume any nut based products for the health and safety of staff and children around them who may suffer with nut allergies. If you have any questions regarding Holiday Club please do not hesitate to get in touch.

Activity Timetables

The activity timetables on offer will be available to view at various notice boards around the school. We cover a vast array of subject areas, as well as helping children with their homework and reading. On top site for Y5-6 please find the activity timetable in the main reception foyer and on lower site it can be seen by the main Dragon Club office. We encourage parents to view these so they know exactly what the children are getting up to whilst with us.

Homework Club

Years 1-4

Homework club will run every MONDAY and WEDNESDAY between 4.15pm and 5.15pm. If you would like your child to attend Dragon Club and take advantage of our assisted home learning offer, then we ask parents to ensure the children bring all work with them to club on these days. If you would like your child to attend this club, please notify the Dragon Club office. Even if your child does not normally attend and you would like to relieve yourself from Homework pressures – feel free to sign them up on these days and send them along.

Years 5 & 6

There will be a designated area of club every night for the children to complete their home learning. Staff will be on hand to assist where needed. We will also actively encourage children to read each evening, and will be there to assist them and sign reading journals if required.

Parent Pay + Arrears

Please can ALL parents ensure they keep up to date with childcare costs via parent pay. Billing can be seen here and if you

have any questions or queries regarding billing we ask you to email us directly. Please be aware that Dragon club have the right to suspend places if a child's account exceeds a debt of £60 or more. We would like to politely remind parents we ask for payments to be made in advance for childcare to ensure accounts do not enter minus figures. If you would prefer to set up a standing order with our bank account, then this option is now available. Just ask us for the details. Lots of parents have already taken advantage of this option and regularly comment it gives them peace of mind with their busy schedules. Please note that places will be suspended if arrears exceed £60. If depositing funds on parent pay please ensure you allocate funds to the correct club/account, as this has caused confusion with parents previously.

Details Update

Please can ALL parents/guardians ensure the Dragon club office receive notifications of ANY information changes. This can include mobile numbers, authorised persons for collection, addresses, passwords etc. It is incredibly important to keep all of this information up to date with us and not just the school.

If for any reason somebody other than the usual designated persons are collecting your child on any given day, we ask you to email or call us with the relevant information. If you do not do this, we will need to contact you and will not allow children to leave the Dragon Club premise unless we know of the person collecting them.

Mobile Phone Policy

We would like to remind ALL parents/carers that the use of mobile phones on school grounds is strictly prohibited. If we ask you to put your phone away do not be offended as this is a rule throughout the school to protect both the children and adults.

Sun care

Whilst welcoming the sunshine, it is important children are well equipped and prepared for the hot weather. We would advise parents to provide children with sun hats, ensure they attend with water bottles, and if you believe your child will require sun cream, we ask you provide a labelled bottle and speak to the staff directly about this. We are happy to assist the younger children with sun cream application.

Dragon Club Closure

Please be aware that on September 4th 2018 Dragon Club will be closed. To provide an excellent service it is essential that our staff are trained accordingly, and therefore we will be using the last day of the Summer Vacation for staff training.

Reporting Absence + Last minute cancellations

We ask all parents/carers inform us directly (as well as the main school office) if your child is off school sick. We also ask for the same to be done if your child is in school and you need to cancel their place last minute. The place will still be charged, however by doing this we can ensure that usual collection from teachers at the end of the day will happen and will not give you any delays. We cannot guarantee this process can be complete if notification is not received by 3pm.

Online Survey

We ask all parents/carers using our service to take a little time to complete our online feedback survey. This will let us know what we are doing well and give us insight to areas we can improve. This is available on the school website, our Facebook page and has been emailed to parents/carers on our email database. We thank you in advance for your time.

If parents/Carers have any other questions or queries regarding Dragon Club please do not hesitate to contact us. We are constantly striving to ensure the Extended Services programme is of an exceptional standard and all feedback from parents and children is always welcome.

Intercom

We are having an intercom system fitted on lower site over the next few weeks, once this is installed and ready you will need to buzz Dragon Club before you'll be able to enter through the gates. We'll keep you updated on this via our website.

Yours Sincerely
Mr J E Sprung
(Head of Extended Services)